



# Call for abstracts

Instruction for authors

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## Instructions for authors

**Deadline:** The submission of abstracts will be allowed until **12 July 2020** (23h.59m GMT time)

**Language:** The official language of the conference is English. All proposals must be submitted in English and all presentations must be delivered in English. Translation and interpreting services will not be available.

**Proof-reading:** Authors are encouraged to give great attention to the English grammar level of their own proposal texts and submitting them after being previously checked by a native English speaker. Texts poorly written in English will be refused by reviewers.

**Field of knowledge:** The Congress is focused on the history of building construction and although the cross-over with other disciplines is strongly stimulated, the Congress will not accept papers that focus solely on the history of technology, architectural history, architectural theory or conservation and repair.

**Abstract content:** The text should explain in a clear and concise way the main argument, the methodology used and the major results and trends found by the research work. The relation of your work with one of the topics or themes of the 7ICCH should be also briefly justified. All abstracts and papers must be original and not simultaneously submitted to another journal or conference.

**Title length:** the title for a communication at the 7ICCH should not exceed 18 words.

**Content length:** Abstracts cannot exceed 400 words.

**Keywords:** the maximum number of keywords is 5.

**Number of authors:** the maximum number of authors for the same proposal is 4.

**Number of topics and thematic sessions per abstract:** for each abstract 1 topic and/or 1 thematic session must be proposed.

**Maximum number of proposals by participant:** Each participant can take part in a maximum of 2 paper proposals: one as first author and another as a co-author. Papers whose first authors and co-authors are the same as those of another two proposals already submitted will not be accepted.

## Instructions for chairs of Thematic Sessions

Chairs of the thematic sessions are expected to be present at the 7ICCH and give a short introduction to their session. They are, in collaboration with the Scientific Committee, responsible for the selection process of the submitted abstracts and for the editing process of the submitted papers.

Four or five papers will be selected for each session. No more than one paper from the chair's research team can be selected. The Scientific Committee reserves the right to redirect papers towards other thematic or general sessions.



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## How to submit your abstract

1. First of all, create your own EasyChair Account signing in <https://easychair.org/>

Each co-author for an abstract proposal must do the same and have also his/her own EasyChair Account.

2. To create an EasyChair Account:

2.1. Fill in your Last Name, First Name and e-mail address;

2.2. Confirm your email address;

2.3 Choose your user's name and create own password.

N.B. Save and keep confidential your user's name and password to be able to login the EasyChair.org platform in the future. Your user's name and password will be used also to upload the file of your paper, in case the abstract is approved by the Scientific Committee.

3 – Once you have your own EasyChair Account you must use the 7ICCH submission link

<https://easychair.org/conferences/?conf=7icch>

Select Conference: 7ICCH

Select Role: author

4. Proceed to your abstract submission:

4.1. Fill in the personal data for each author (name, affiliation, etc.)

4.2. Fill in the title, the text of the abstract and the keywords.

4.3. Choose 1 Topic and/or 1 Thematic Session.

4.4. Check always the complementary functions on the right up corner of the screen on EasyChair.org

5. Press "Submit"

6. For further access to your submission, choose the option login and introduce your user's name and password to have access to your private page in EasyChair.org

Select Conference: 7ICCH

Select Role: author

**ATTENTION : During the Call for Abstracts please, do not upload any file !!!!!**